

Parent's Night Out Policies

Cancellations/Credits/Transfers:

Cancellations must be done in writing or by email to susan@mceachernumc.org. Cancellations must be made no later than 24 hours in advance. Cancellations received by Noon on the Monday preceding the event will receive a credit towards the next Parents' Night Out. Transfers to a 3rd party may not be done without the approval of the Nursery Director. Only 1 transfer or credit may be done per fiscal year (July 1—June 30). No refund will be given unless PNO fails to enroll enough participation.

Late Fee:

We ask that parents be prompt in picking up their children. After 9:30p.m., a late fee of \$10.00 for every 10 minutes late will be charged. The fee is due upon arrival. Parents who are late picking up their children two times will be asked not to use our Parents' Night Out program. Thank you for your understanding in this matter.

Sign-in & Sign-out Procedures:

Parents must sign their children in and out. Without notification children will not be released to any individual other than the parent. Also, PNO staff may ask to see your driver's license before releasing your child. For safety reasons, the staff of McEachern Memorial UMC reserves the right to refuse release of any child to a person who appears to be incapacitated to the extent that he or she might be a danger to their child.

Health (When not to bring your child):

Temperature is 100 degrees or above.

Child has been exposed to a contagious disease (chicken pox, etc.)

Child has a runny nose with green mucus.

Child has shown the following symptoms during the last 24 hours: vomiting, diarrhea, eye infection (i.e., pink eye). The PNO supervisor for the evening will contact parents and request immediate response if any of the above symptoms occur during the session or if the child becomes inconsolable.

Injury:

All injuries will be reported to the parents. In case of injury requiring immediate medical attention, parents will be notified immediately.

Medication:

No medication will be given nor medical procedures (except emergency procedures) will be performed by Parents' Night Out staff.

Food:

Please feed children before coming to PNO. The only food that we serve are the snacks that are listed outside each room. Please do not bring food from home. Babies will be permitted bottles only.

Updated: 12/7/2009